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Performance Review of a SADCA Peer Evaluator

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|--------------|---|-------|-------------|
| Prepared by: | _____ | Date: | ___/___/___ |
| | (Name of Member of the Evaluator Working Group) | | |

| | | | |
|--------------|---|-------|-------------|
| Reviewed by: | _____ | Date: | ___/___/___ |
| | (Name of Member of the Evaluator Working Group) | | |

| | |
|----------------------------------|-------|
| Name of the SADCA Evaluator: | _____ |
| SADCA Accreditation Body member: | _____ |

| | |
|----------------------------------|--|
| Evaluated Organisation: | _____ |
| Date of the Evaluation: | _____ |
| Function on the evaluation team: | <input type="checkbox"/> Team leader <input type="checkbox"/> Team member |
| Present qualification: | <input type="checkbox"/> Team Leader <input type="checkbox"/> Trainee Team Leader <input type="checkbox"/> Evaluator <input type="checkbox"/> Trainee Evaluator |

Performance monitoring documents reviewed:

- Performance Log(s) issued by: (Name(s) of the Peer Evaluator(s) issuing the Performance Log(s))
- Performance Log issued by the Evaluated AB:

Conclusion: (delete as appropriate)

- Performance as a Team Member / Team Leader is satisfactory.
- Performance as a Team Member / Team Leader is not satisfactory as indicated below.

If necessary, add comments on areas requiring improvement or any relevant positive comment:

Decision in relation to qualification: (delete as appropriate)

- Qualify as an Evaluator.
- Qualify as a Team Leader.
- Maintain qualification as an Evaluator.
- Maintain qualification as a Team Leader.
- Train as a Team Leader.



F019-01
Issue Date: 30 September 2019
Approval by: EXCO
Application Date: Immediate

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- Further mentoring / experience at evaluations required
- Suspend qualification.
- Remove from the SADCA Peer Evaluators List.