



**SADCA TECHNICAL COMMITTEE WORK PLAN - 2020**

ACTIVITY		RESPONSIBILITY	BUDGET	DEADLINE
<b>AWARENESS RAISING AND DEVELOPMENT SUPPORT</b>				
1.	Support accreditation training for developing ABs, NAFFPs etc.	TC	-	March 2021 Continuous
2.	ABs to provide information on accreditation standards that are in transition to the Technical Committee	ABs TC Chair	-	March 2021 Continuous
<b>PROFICIENCY TESTING PROGRAMS</b>				
3	Updating of the list of PT providers and PTs on the SADCA website	TC Members Secretariat	-	March 2021 Continuous
4	Distribution of PT invitations from PT Providers to Members and the SRLA for distribution to CABs	Secretariat TC Members	-	March 2021 Continuous
<b>SADCA TECHNICAL COMMITTEE DOCUMENTS</b>				
5	Approval of the Terms of Reference of the SADCA TC Sub-Committees	TC Chair	-	October 2020
6	Development of SADCA Certification, Inspection, Calibration and Testing related Publications to support the current SADCA MRA scopes	TC Chair Sub-Committee Chairs	-	December 2020
<b>INTERNATIONAL AND REGIONAL ACCREDITATION COOPERATIONS</b>				
7	Review and propose adoption of IAF documents as necessary	TC Chair	-	March 2021 Continuous
8	Provide input into the reports to ILAC/IAF for the TC and Sub-Committees	TC Chair Sub-Committee Chairs Secretariat	-	March 2021 Continuous
9	Represent the SADCA in the regional and international Technical Committee meetings.	TC Chair	USD 5 500	March 2021 Continuous