



**SADCA TECHNICAL COMMITTEE 2019/20 WORKPLAN  
13 MARCH 2019**

ACTIVITY		RESPONSIBILITY	BUDGET	DEADLINE
<b>AWARENESS RAISING AND DEVELOPMENT SUPPORT</b>				
1.	Support accreditation attachments training for developing ABs, NAFPs etc.	TC	-	March 2020 Continuous
2.	ABs to provide information on accreditation standards that are in transition to the Technical Committee	ABs	-	March 2020 Continuous
<b>PROFICIENCY TESTING PROGRAMS</b>				
3	Updating of the PT list on the SADCA website	TC Members Secretariat	-	March 2020 Continuous
4	Distribution of PT invitations to Members and the SRLA for distribution to CABs	Secretariat TC Members	-	March 2020 Continuous
<b>SADCA TECHNICAL COMMITTEE DOCUMENTS</b>				
5	Approval of the draft Terms of Reference of the SADCA TC Sub-Committees	TC Chair		June 2019
6	Development of SADCA Certification, Inspection, Calibration and Testing related Publications to support the current SADCA MRA scopes	Sub-Committee Chairs	-	November 2019
<b>INTERNATIONAL AND REGIONAL ACCREDITATION COOPERATIONS</b>				
7	Review and propose adoption of IAF documents as necessary	TC Chair	-	March 2020 Continuous
8	Provide inputs into the reports submitted to ILAC/IAF for the TC and Sub-Committees	TC Chair Sub-Committee Chairs Secretariat	-	March 2020 Continuous
9	To represent the SADCA TC in the regional and international Technical Committee meetings.	TC Chair	USD 5 000	March 2020 Continuous